



Director of Online Ministry

Position: Part-time, Exempt

Reports to: Senior Pastor

Supervision: Volunteers, Worship team, Reopening team

Job Purpose: Work with Senior Pastor and Director of Inclusion to expand our ministries to an online community including current members and new members.

Qualifications: (The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions).

- Be a committed follower of Jesus Christ, seeking to know, love and serve God.
- Exemplify the church's values and uphold the staff covenant.
- Understand and be able to champion the church's purpose, vision and journey and the theology and traditions of the United Methodist Church.
-
- Excellent PC computer skills
- Some experience using video and audio editing software which could include but not limited to Adobe Premier Pro, Adobe Audition and/or vMix.
- Some experience using Microsoft Office products especially PowerPoint
- Some experience uploading and sharing content via social media platforms

Essential Duties and Responsibilities: (To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.)

- Manage and oversee all technical aspects of video recording and editing
- Use computer software to organize, edit, and produce audio and video files
- Develop a discipleship plan for online users that build community from outside the building
- Using social media and video meeting platforms, create discipleship classrooms and support groups
- Advise staff, committees and small groups about new technology opportunities
- All other duties as assigned

Physical/Mental requirements/Environment:

- Work with our creative and tech team members
- Regularly collaborate with leadership
- Develop an overall video brand strategy
- Follow UMC standards